

## CHAPERONE RESPONSIBILITY GUIDELINES

If you choose to be a chaperone you must know where your students are at all times. It is OK to split your group, minimum of 1 chaperone per 10 students.

### RENTAL SHOP

1. Assist with check-out of rentals.
2. Assist beginners with putting on equipment.
3. Assist with check-in of rentals: one hour before your group is leaving chaperones must be near the rental return door to check student gear. Each student must return all the equipment he or she has rented together. When the number of students in your group exceeds forty, chaperones should control the rate at which the students return their equipment.

### LESSONS

1. Ensure that students are **ORGANIZED, PREPARED** (including hats, gloves, goggles, ski and board equipment etc.) and **ON TIME** for lessons.
2. Chaperones have the option to observe how students are progressing during lessons.
3. Chaperones may make themselves available to work with students needing additional help.

### TICKETS

1. Assist school coordinator in distributing tickets to students.
2. Assist students with proper way to put tickets on the PANTS.

### ON THE SLOPES

1. Educate students about "YOUR RESPONSIBILITY CODE" and ensure they follow the code during their visit.
2. Establish a specific check-in time for breaks and lunch or dinner.
3. Be available to assist any student from your school.
4. Ensure that students are always in control. Students must stay within park boundaries and may not use closed runs.
5. Chaperones on the slopes must have enough skiing or boarding skills to supervise adequately the students they are responsible for.

### LODGES

1. Schools should have a specific persons assigned to the upper and lower lodges. It is your responsibility to oversee your students. Please make sure that coolers are kept outside the lodge and that bags and gear are stowed in coined lockers, or buses. **NO TABLE/AREA SAVING! 1 SEAT ONLY FOR UPPER LODGE CHAPERONE.**

**I have read and understand these guidelines and agree to comply fully with them. I understand that Mt. Shasta Ski Park reserves the right to remove chaperone privileges if the guidelines are not followed.**

Name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_